

Date: _____ County/Agency _____
Certification Worker _____
BRO Reviewer _____

01-05-2012

Caregiver Screening Summary

In accordance with Wis. Stat 48.685, caregiver background checks, CBC are completed for all appropriate individuals with results on file, entered into WISCCRS, and agency has accurately followed the Caregiver Law when determining eligibility for caregivers and/or household members. Individuals subject to Caregiver Law: applicants, certified operators, caregivers (employees, volunteers, assistants) and adult household members and certain minor household members (if the minor indicates concerns on BID a caregiver background check is required).

Name/Title	DATE OF BIRTH (AGE)	BID on File (date)	WISCCRS DATE: DOJ/DHS	WISCCRS DATE: CPS	WISCCRS DATE: SOR	WISCCRS DATE: MILITARY (if applicable)	WISCCRS DATE: Out of State (if applicable)	CBC review indicates certifier accurately entered information in WISCCRS. Certifier accurately followed Caregiver Law when determining eligibility for certification. <u>Transfer findings to Operator Records Review Form.</u>

CBC Requirements:
BID FORMS: Initially for all subject to Caregiver Law. Every 2 years for operators and annually for all other individuals subject to Caregiver Law.
DOJ/DHS: Operator: Initial and every 3 months. Others age 18+: Initial, annually and upon new individual moving into home. Required for individuals ages 12-17 if concern indicated on BID.
CPS: Initially on applicant and all other individuals subject to Caregiver Law or upon new hire/new individual moving into residence.
Sex Offender: Initially and recertification for all individuals subject to Caregiver Law or new individual moving into the residence.
Military (if applicable): If BID indicates military service in past 3 years, must have copy of discharge papers. If dishonorable discharge, obtain more information.
Out of State (if applicable): At initial on all individuals subject to Caregiver Law or upon hire/move into home if individual currently resides out of state or has resided out of state within the last 3 years.